



2018 Payroll Calendar

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 2017	31	1	2	3	4	5 <small>12/17-12/30</small>	6
Jan 2018	7	8	9	10	11	12	13
	14	15	16	17	18	19 <small>12/31-1/13</small>	20
	21	22	23	24	25	26	27
	28	29	30	31	1	2 <small>1/14-1/27</small>	3
Feb 2018	4	5	6	7	8	9	10
	11	12	13	14	15	16 <small>1/28-2/10</small>	17
	18	19	20	21	22	23	24
	25	26	27	28	1	2 <small>2/11-2/24</small>	3
Mar 2018	4	5	6	7	8	9	10
	11	12	13	14	15	16 <small>2/25-3/10</small>	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30 <small>3/11-3/24</small>	31
Apr 2018	1	2	3	4	5	6	7
	8	9	10	11	12	13 <small>3/25-4/7</small>	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27 <small>4/8-4/21</small>	28
	29	30	1	2	3	4	5
May 2018	6	7	8	9	10	11 <small>4/22-5/5</small>	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25 <small>5/6-5/19</small>	26
	27	28	29	30	31	1	2
Jun 2018	3	4	5	6	7	8 <small>5/20-6/2</small>	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22 <small>6/3-6/16</small>	23
	24	25	26	27	28	29	30

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 2018	1	2	3	4	5	6 <small>6/17-6/30</small>	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20 <small>7/1-7/14</small>	21
	22	23	24	25	26	27	28
Aug 2018	29	30	31	1	2	3 <small>7/15-7/28</small>	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17 <small>7/29-8/11</small>	18
	19	20	21	22	23	24	25
Sep 2018	26	27	28	29	30	31 <small>8/12-8/25</small>	1
	2	3	4	5	6	7	8
	9	10	11	12	13	14 <small>8/26-9/8</small>	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28 <small>9/9-9-22</small>	29
Oct 2018	30	1	2	3	4	5	6
	7	8	9	10	11	12 <small>9/23-10/6</small>	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26 <small>10/7-10/20</small>	27
	28	29	30	31	1	2	3
Nov 2018	4	5	6	7	8	9 <small>10/21-11/3</small>	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23 <small>11/4-11/17</small>	24
	25	26	27	28	29	30	1
	2	3	4	5	6	7 <small>11/18-12/1</small>	8
Dec 2018	9	10	11	12	13	14	15
	16	17	18	19	20	21 <small>12/2-12/15</small>	22
	23	24	25	26	27	28	29
	30	31	1 <small>January 2019</small>	2	3	4 <small>12/16-12/29</small>	5

Pay Day
Pay Period

Employee payroll information can be found on the Archdiocesan Employee Payroll web page: <http://www.archindy.org/finance/employee payroll.html>
 Ensure you have access to your pay information through Paylocity's Employee Self-Service Portal: http://www.archindy.org/finance/files/parish/payroll/Self_Service_Login.pdf
 Access employee self-service through Paylocity's free mobile application: http://www.archindy.org/finance/files/parish/payroll/Paylocity_Mobile_Quick_Start_Guide2.pdf
 Employees should check their pay stubs every pay day.
 Changes to personal information such as addresses, tax withholdings, and direct deposit information should be updated through the employee's Paylocity self-service account.